

As a matter of proper business decorum, the Board of Directors respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside the meeting room.

AGENDA
SPECIAL BOARD MEETING
THREE VALLEYS MUNICIPAL WATER DISTRICT
1021 E. MIRAMAR AVENUE, CLAREMONT, CA 91711

Thursday, January 16, 2020
8:00 a.m.

The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.

Item 1 – Call to Order Kuhn

Item 2 – Pledge of Allegiance Kuhn

Item 3 – Roll Call Executive Assistant

Item 4 – Public Comment *(Government Code Section 54954.3)* Kuhn

Opportunity for members of the public to directly address the Board on items of public interest within its jurisdiction. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

We request that remarks be limited to five minutes or less. Pursuant to Government Code Section 54954.3, if speaker is utilizing a translator, the total allotted time will be doubled.

Item 5 – Procedural Requirements – Division 5 Vacancy – [enc] Kennedy

Item 6 – Review Credentials of Prospective Candidates for Division 5 Vacancy – Candidate Interviews – [enc] Kuhn

Item 7 – Selection and Appointment of New Division 5 Director Kuhn

Items 7: Board Action Required – Motion No. 20-01-5261

Staff Recommendation: None

Item 8 – Oath of Office – New Division 5 Director Kuhn

Item 9 – Future Agenda Items Kuhn

Item 10 – Adjournment

Kuhn

The Board will adjourn to a Regular Board Meeting on Wednesday, February 5, 2020 at 8:00 a.m.

American Disabilities Act Compliance Statement

Government Code Section 54954.2(a)



Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above public meeting should be directed to the TVMWD's Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.

Agenda items received after posting


Government Code Section 54957.5

Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the TVMWD office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the TVMWD website at www.threevalleys.com.

Three Valleys MWD Board Meeting packets and agendas are available for review on its website at www.threevalleys.com.



Board of Directors Staff Report

To: TVMWD Board of Directors
From: Matthew H. Litchfield, General Manager 
Date: January 16, 2019
Subject: **Procedural Requirements – Division 5 Vacancy**

<input type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input checked="" type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Requested action:

No Action Necessary – Informational Item Only

Discussion:

General Counsel Steve Kennedy prepared the attached memorandum concerning Board Vacancy procedural requirements on December 17, 2019. A copy of this memorandum is included to refresh your understanding of the requirements and procedures that must be conducted to fill the vacancy that now exists in Division 5. Please do not hesitate to address any questions you might have to Mr. Kennedy at today's meeting.

Upon declaration of vacancy of the Division 5 seat during a Regular Board of Directors Meeting held on December 18, 2019, staff was directed to post a notice of vacancy at a minimum of three (3) conspicuous locations within the boundaries of Three Valleys Division 7.

Staff posted the notice at four (4) locations as shown below on Thursday, December 19, 2019. The notices remained posted until 5:00 p.m. on Monday, January 6, 2020. Below is a list of locations where the notices were posted within the Division 5 boundaries.

1. Diamond Bar City Hall, 21810 Copley Drive, Diamond Bar 91765
2. Diamond Bar Library, 21800 Copley Drive, Diamond Bar 91765
3. South Coast Air Quality Management District, 21865 Copley Drive, Diamond Bar 91765
4. Walnut Valley Water District, 271 S. Brea Canyon Road, Walnut 91789

Additionally, the notice was posted to the District's website on the front page and the outside notice board.

Strategic Plan Objective(s):

3.2 – Maintain TVMWD website with useful information

3.3 – Be accountable and transparent with major decisions

Attachment(s):

Exhibit A – Board Vacancy Procedural Memo from Legal Counsel

Exhibit B – Notice of Division 5 Vacancy Posting & Application

Meeting History:

Board of Directors Meeting, December 18, 2019, Action Item

NA/ML

BRUNICK, MCELHANEY & KENNEDY

PROFESSIONAL LAW CORPORATION

1839 COMMERCENTER WEST

SAN BERNARDINO, CALIFORNIA 92408

TELEPHONE: (909) 889-8301
FAX: (909) 388-1889

WILLIAM J. BRUNICK
LELAND P. MCELHANEY
STEVEN M. KENNEDY

MAILING ADDRESS:

POST OFFICE BOX 13130

SAN BERNARDINO, CALIFORNIA 92423-3130

December 17, 2019

TO: Board of Directors
THREE VALLEYS MUNICIPAL WATER DISTRICT

FROM: Steven M. Kennedy, General Counsel

RE: Board Vacancy

The purpose of this memorandum is to provide the Board with information concerning the creation of a vacancy on the Board before the expiration of a director's term and the manner in which such a vacancy may be filled.

Under Government Code Section 1770(a), a director's seat on the Board becomes vacant upon the death of the incumbent before the expiration of his or her term of office. In this regard, Director Ruzicka passed away on December 13, 2019. As a result, a vacancy on the Board currently exists.

Water Code Section 71254 provides the method for filling vacancies on the Board and states that all such vacancies "shall be filled pursuant to Section 1780 of the Government Code, by a qualified person, who shall be a resident of, and otherwise qualified to be a director from, the division in which the vacancy occurred." The text of Government Code Section 1780 is attached hereto.

Government Code Section 1780(c) allows the remaining Board members of the District to fill the vacancy by appointment. In order to do so, the District must first notify the county elections official of the vacancy no later than fifteen (15) days following either the date on which the Board is notified of the vacancy or the effective date of the vacancy, whichever is later (i.e., on or before December 28, 2019). Government Code Section 1780(b). The District must also post a notice of the vacancy at least fifteen (15) days before an appointment is made in at least three (3) conspicuous places within the District. The appointment to the vacancy must be made within sixty (60) days following the effective date of the vacancy (i.e., on or before **February 11, 2020**). Government Code Section 1780(d)(1). If the vacancy is not filled by the District, the Los Angeles County Board of Supervisors may fill the vacancy within ninety (90) days of the vacancy. Government Code Section 1780(f)(1).

TVMWD Board of Directors
December 17, 2019
Page Two

With respect to the period of time in which the appointment shall be in effect, Government Code Sections 1780(d)(2) and (3) provide as follows:

“(2) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(3) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.” (Emphasis added.)

Thus, even though Director Ruzicka’s term on the Board was scheduled to expire following the election in November of 2022, since that seat has become vacant during the first half of his term of office and more than 130 days before the next general district election, then by operation of Government Code Section 1780(d)(2) any person appointed to fill the vacancy created by Director Ruzicka’s death would only serve on the Board until the person elected in the November 2020 election is seated and then that person would hold office for the balance of the term expiring in 2022.

If the Board has any questions or comments regarding this information, please feel free to address them to this office as appropriate.

Enclosure

cc: Matthew H. Litchfield, TVMWD General Manager

§ 1780. Special districts; vacancies in elective offices of governing board; election dates; term

(a) Notwithstanding any other provision of law, a vacancy in any elective office on the governing board of a special district, other than those specified in Section 1781, shall be filled pursuant to this section.

(b) The district shall notify the county elections official of the vacancy no later than 15 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later.

(c) The remaining members of the district board may fill the vacancy either by appointment pursuant to the subdivision (d) or by calling an election pursuant to subdivision (e).

(d) (1) The remaining members of the district board shall make the appointment pursuant to this subdivision within 60 days after either the date on which the district board is notified of the vacancy or the effective date of the vacancy, whichever is later. The district shall post a notice of the vacancy in three or more conspicuous places in the district at least 15 days before the district board makes the appointment. The district shall notify the county elections official of the appointment no later than 15 days after the appointment.

(2) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(3) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(e) (1) In lieu of making an appointment the remaining members of the board may within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is 130 or more days after the date the district board calls the election.

(f) (1) If the vacancy is not filled by the district board by appointment, or if the district board has not called for an election within 60 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, then the city council of the city in which the district is wholly located, or if the district is not wholly located within a city, the board of supervisors of the county representing the larger portion of the district area in which the election to fill the vacancy will be held, may appoint a person to fill the vacancy within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, or the city council or board of supervisors may order the district to call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Election Code that is 130 or more days after the date the city council or board of supervisors calls the election.

(g) (1) If within 90 days of the date the district board is notified of the vacancy or the effective date of the vacancy, whichever is later, the remaining members of the district board or the appropriate board of supervisors or city council have not filled the vacancy and no election has been called for, then the district board shall call an election to fill the vacancy.

(2) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections code that is 130 or more days after the date the district board calls the election.

(h) (1) Notwithstanding any other provision of this section, if the number of remaining members of the district board falls below a quorum, then at the request of the district secretary or a remaining member of the district board, the appropriate board of supervisors or the city council shall promptly appoint a person to fill the vacancy, or may call an election to fill the vacancy.

(2) The board of supervisors or the city council shall only fill enough vacancies by appointment or by election to provide the district board with a quorum.

(3) If the vacancy occurs in the first half of a term of office and at least 130 days prior to the next general district election, the person appointed to fill the vacancy shall hold the office until the next general district election that is scheduled 130 or more days after the date the district board is notified of the vacancy, and thereafter until the person who is elected at that election to fill the vacancy has been qualified. The person elected to fill the vacancy shall hold office for the unexpired balance of the term of office.

(4) If the vacancy occurs in the first half of a term of office, but less than 130 days prior to the next general district election, or if the vacancy occurs in the second half of a term of office, the person appointed to fill the vacancy shall fill the balance of the unexpired term of office.

(5) The election called pursuant to this subdivision shall be held on the next established election date provided in Chapter 1 (commencing with Section 1000) of Division 1 of the Elections Code that is held 130 or more days after the date the city council or board of supervisors calls the election.



NOTICE OF VACANCY

Three Valleys Municipal Water District Division 5

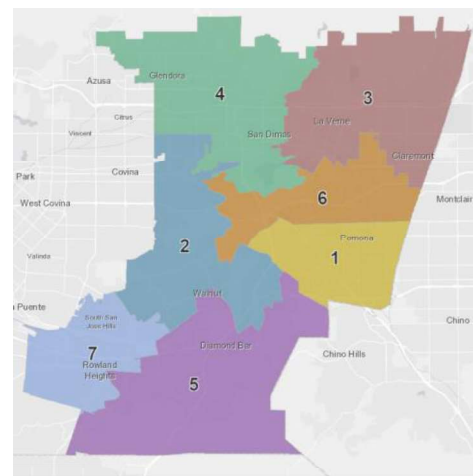
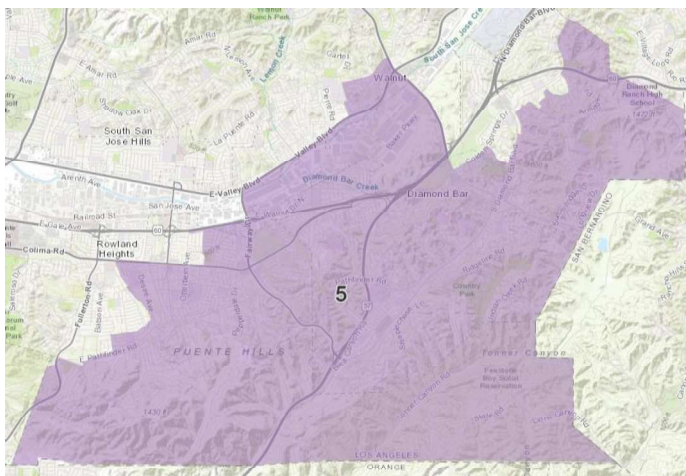
NOTICE IS HEREBY GIVEN, Three Valleys Municipal Water District is seeking to fill a vacancy by appointment in its Division 5 electoral area. The vacancy is the result of the passing of the incumbent on December 13, 2019.

In accordance with California Water Code section 71254, the vacancy must be filled pursuant to California Government Code Section 1780, by an individual who shall be at least 18 years of age and a resident of Division 5.

As authorized by California Government Code 1780 (c) and (d), the remaining members of the Board will consider filling the Division 5 vacancy by appointment. Any qualified individual interested in being considered for this appointment must complete an application and submit it to the District office, along with any other information to be considered. Applications can be personally delivered or mailed to Three Valleys MWD, 1021 E. Miramar Avenue, Claremont, CA 91711; or may also be sent via email to naguirre@tvmwd.com.

Applications are available on the District website at www.threevalleys.com, or by calling (909) 621-5568.

Unless otherwise extended by the Board, completed applications must be received no later than 5:00 p.m. on January 6, 2020. A Special meeting is scheduled for Thursday, January 16, 2020 at 8:00 a.m., at which time the remaining board members will interview the candidates and consider making an appointment to fill the vacancy in Division 5.



Posting date: December 19, 2019



Please note: All data supplied on this application is a matter of public record and will be disclosed upon request.

THREE VALLEYS MUNICIPAL WATER DISTRICT

"Three Valleys Municipal Water District's mission is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner"

Application for Appointment to the Board of Directors

Members of the Board of Directors must be residents in the Division of Three Valleys MWD they wish to represent, and registered voters in Los Angeles County. For consideration, please complete the below information. All applications will be verified with the Los Angeles County Registrar Recorder.

Name	
Physical Address	
City/State/Zip	
Email	
Phone No.	
Registered Voter	Yes <input type="radio"/> No <input type="radio"/>

By my signature below, I certify the above information is true and accurate to the best of my knowledge.

Signature

Date

Important information about the Board of Directors of Three Valleys Municipal Water District:


- ✓ The Board of Directors meets on the first and third Wednesday of each month at 8:00 am, and schedules special meetings as needed.
- ✓ All Board Members are required by law to complete a Form 700 Statement of Economic Interests disclosing certain assets and financial interests.
- ✓ All Board Members are required by law to participate in training regarding their role and obligations. This training may include: governance, ethics and preventing workplace harassment.
- ✓ This application is valid for currently vacant positions and will be maintained pursuant to the District's Records Retention and Destruction Policy.
- ✓ Applications may be submitted in person during regular business hours, 8:00 a.m. – 5:00 p.m. Monday through Thursday, or by regular mail to the attention of the Executive Assistant at 1021 E. Miramar Avenue, Claremont, CA 91711 or by email to naguirre@tvmwd.com. Applications must be received by 5:00 p.m. on Monday, January 6, 2020.

For Official Use Only	Yes	No	Received and Acknowledged By/Date
NOMINEE'S ADDRESS IS INSIDE DISTRICT BOUNDARIES			
NOMINEE MEETS AGE REQUIREMENT			
NOMINEE IS A REGISTERED VOTER			



Board of Directors Staff Report

To: TVMWD Board of Directors

From: Matthew H. Litchfield, General Manager 

Date: January 16, 2020

Subject: **Review Credentials of Prospective Candidates for the Division 5 Vacancy – Candidate Interviews**

<input checked="" type="checkbox"/> For Action	<input type="checkbox"/> Fiscal Impact	\$
<input type="checkbox"/> Information Only	<input type="checkbox"/> Funds Budgeted:	

Requested Action:

Interview four (4) candidates for vacant Division 5 board seat and upon conclusion of interviews, at the board’s discretion, the president of the board call for a vote to appoint one of the qualified candidates.

Discussion:

At the close of the nomination period at 5:00 p.m. on January 6, 2020, a total of ten (10) candidates submitted credentials for the Division 5 Vacancy. The individuals who applied for the vacant Division 5 board seat are as follows:

David Schey
 Daniel Roybal Oaxaca
 Lenet I. Pacheco
 Mary Jolene Roberto
 Michelle Yi
 Jennifer Fu
 Theodore L. Ebenkamp
 Andrew Ryan
 Melanie Baesel-Ryan
 Wesley R. Wolf

At the December 18, 2019 board meeting, the board directed staff to convene an ad hoc committee of the board if five (5) or more candidates apply to the vacant board seat. The ad hoc committee would be tasked to review each candidate’s qualifications and decide upon a short list of candidates to interview with the full board at a future special board meeting. If four or less applications were received, convening of the ad hoc committee would not be required to develop the short list of candidates.

The ad hoc committee members consisted of Director's De Jesus, Jackman and Goytia. The ad hoc committee members met on January 8, 2020 to review the applications and at the conclusion of their meeting, they recommended the following four (4) candidates to be interviewed by the full board:

1. David Schey
2. Mary Jolene Roberto
3. Jennifer Fu
4. Theodore L. Ebenkamp

At the conclusion of the interviews of the four candidates listed above, at the Board's direction, staff anticipates that the voting cycle to appoint one of the qualified candidates will occur.

Once a candidate is determined, staff will swear in the new Board member who will join the others at the dais for the conclusion of the meeting.

Strategic Plan Objective(s):

3.3 – Be accountable and transparent with major decisions

Attachment(s):

Exhibit A – Candidate Applications

Meeting History:

Board of Directors Meeting, December 18, 2019, Action Item

NA/ML



RECEIVED

DEC 30 2019

Please note: All data supplied on this application is a matter of public record and will be disclosed upon request.

THREE VALLEYS MUNICIPAL WATER DISTRICT

"Three Valleys Municipal Water District's mission is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner"

Application for Appointment to the Board of Directors

Members of the Board of Directors must be residents in the Division of Three Valleys MWD they wish to represent, and registered voters in Los Angeles County. For consideration, please complete the below information. All applications will be verified with the Los Angeles County Registrar Recorder.

Name	David Schey
Physical Address	[REDACTED]
City/State/Zip	Diamond Bar, CA 91765
Email	[REDACTED]
Phone No.	[REDACTED]
Registered Voter	Yes <input checked="" type="radio"/> No <input type="radio"/>

By my signature below, I certify the above information is true and accurate to the best of my knowledge.

Signature

12/27/2019

Date

Important information about the Board of Directors of Three Valleys Municipal Water District:

- ✓ The Board of Directors meets on the first and third Wednesday of each month at 8:00 am, and schedules special meetings as needed.
- ✓ All Board Members are required by law to complete a Form 700 Statement of Economic Interests disclosing certain assets and financial interests.
- ✓ All Board Members are required by law to participate in training regarding their role and obligations. This training may include: governance, ethics and preventing workplace harassment.
- ✓ This application is valid for currently vacant positions and will be maintained pursuant to the District's Records Retention and Destruction Policy.
- ✓ Applications may be submitted in person during regular business hours, 8:00 a.m. – 5:00 p.m. Monday through Thursday, or by regular mail to the attention of the Executive Assistant at 1021 E. Miramar Avenue, Claremont, CA 91711 or by email to naguirre@tmwd.com. Applications must be received by 5:00 p.m. on Monday, January 6, 2020.

For Official Use Only	Yes	No	Received and Acknowledged By/Date
NOMINEE'S ADDRESS IS INSIDE DISTRICT BOUNDARIES	✓		na 12/30/19
NOMINEE MEETS AGE REQUIREMENT	✓		na 12/30/19
NOMINEE IS A REGISTERED VOTER	✓		na 12/30/19

David Schey

[REDACTED]
Diamond Bar, CA 91765
[REDACTED]

December 27, 2019

Mr. Bob Kuhn, President
Three Valleys Municipal Water District
1021 E. Miramar Avenue
Claremont, CA 91711

Re: Application to Fill Vacant Board Seat for District Division V

Dear Mr. Kuhn,


Attached is my application for appointment to fill the currently vacant Board seat for Division V. I knew Joe Ruzicka for many years after we served together on the Diamond Bar Planning Commission and on the Recreation Commission. Further, Joe was an usher at the weekly mass my wife and I attend at St. Denis Catholic Church. While I am distressed over the reason this Board seat is vacant, I am pleased to submit this application and I believe that I would be an asset to the District and to the Board if appointed.

My family and I have lived in Diamond Bar since 1988. We moved to the City just prior to incorporation. John Forbing and Gary Werner of the first City Council were aware of my background in planning and community development and I was appointed to the City's first Planning Commission. As the initial Planning Commission Chairman, I presided over the development of the City's General Plan and Zoning Ordinances.

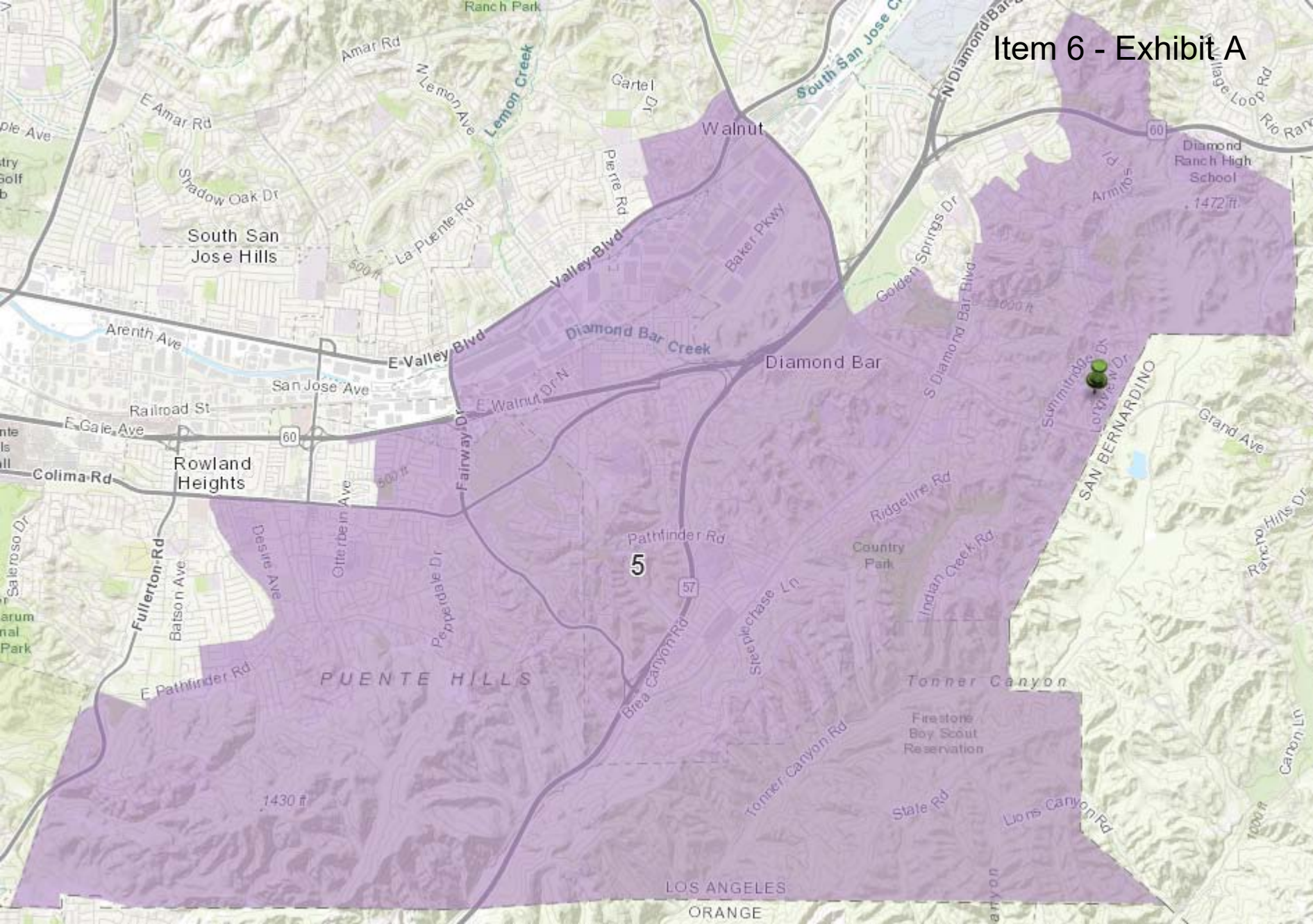
I started my career in city planning and community development and have worked for the past 25 years with HdL Coren & Cone, a consulting company that provides property tax data and expertise on property tax revenues to cities and special districts throughout California. Much of what we do is to help our clients project property tax revenues for budgeting purposes. We provide these services to over 250 clients including several water districts.

I would be happy to provide you with additional information on my background and education if requested. Thank you for the Board's consideration of my application.

Sincerely,


David Schey

Item 6 - Exhibit A





RECEIVED

DEC 30 2019

via email

THREE VALLEYS MWD

Please note: All data supplied on this application is a matter of public record and will be disclosed upon request.

THREE VALLEYS MUNICIPAL WATER DISTRICT

"Three Valleys Municipal Water District's mission is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner"

Application for Appointment to the Board of Directors

Members of the Board of Directors must be residents in the Division of Three Valleys MWD they wish to represent, and registered voters in Los Angeles County. For consideration, please complete the below information. All applications will be verified with the Los Angeles County Registrar Recorder.

Name	Mary Solene (Joan) Roberto
Physical Address	[REDACTED]
City/State/Zip	Diamond Bar, CA 91765
Email	[REDACTED]
Phone No.	[REDACTED]
Registered Voter	Yes <input type="radio"/> No <input type="radio"/>

By my signature below, I certify the above information is true and accurate to the best of my knowledge.

Jody Robert
Signature

12.30.19
Date

Important information about the Board of Directors of Three Valleys Municipal Water District:

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- ✓ All Board Members are required by law to complete a Form 700 Statement of Economic Interests disclosing certain assets and financial interests.
- ✓ All Board Members are required by law to participate in training regarding their role and obligations. This training may include: governance, ethics and preventing workplace harassment.
- ✓ This application is valid for currently vacant positions and will be maintained pursuant to the District's Records Retention and Destruction Policy.
- ✓ Applications may be submitted in person during regular business hours, 8:00 a.m. – 5:00 p.m. Monday through Thursday, or by regular mail to the attention of the Executive Assistant at 1021 E. Miramar Avenue, Claremont, CA 91711 or by email to naguirre@tvmwd.com. Applications must be received by 5:00 p.m. on Monday, January 6, 2020.

For Official Use Only	Yes	No	Received and Acknowledged By/Date
NOMINEE'S ADDRESS IS INSIDE DISTRICT BOUNDARIES	✓		na 12/30/19
NOMINEE MEETS AGE REQUIREMENT	✓		na 12/30/19
NOMINEE IS A REGISTERED VOTER	✓		na 12/30/19

January 7, 2020

Three Valleys Water District
1021 E. Miramar Avenue
Claremont, CA 91711

Dear Selection Committee,

I would like to express my interest in the vacancy in division 5 at Three Valleys Municipal Water District created by the death of my very good friend Joe Ruzicka. My knowledge of Three Valleys MWD started when I was Joe's campaign manager but expanded when I went to work for Assemblyman and later Senator Bob Huff.

As the water representative for Bob Huff, I attended many meetings, water education seminars and events at Three Valleys including inspection trips. My experience with Three Valleys has always been one of admiration and respect for the work the board and staff do daily for their member agencies.

In addition to my professional background, I have lived in the San Gabriel Valley all of my life; growing up in West Covina and now residing in Diamond Bar for almost 34 years. I have been involved in my community since my kids were in school and sports and I have been an active member of the Diamond Bar Community Foundation Board since 2002, serving in many leadership roles.

I feel very confident that I would be a good fit for Division 5 and would be very honored to fill the seat once held by my friend Joe.

Thank you for your consideration.

Jody Roberto

Dear Three Valleys Selection Committee:

As a candidate for the vacancy on your board, I would like to share the reasons why I believe I am the best person to serve as Director for Division 5 on Three Valleys MWD Board.

Knowledge of Division 5: As a 34 year resident of Diamond Bar, I am very familiar and connected in the community and surrounding areas. Born and raised in the San Gabriel Valley, my roots are deep in this region. My husband and I have raised our children in Diamond Bar and will continue to be very involved in our community.

Water Experience: As the water policy representative for Senator Huff, I was exposed to various aspects of water. I attended water board meetings and events, seminars, and inspection trips. My job included working closely with Directors and staff from various agencies including Three Valleys, Walnut Valley Water District and Rowland Water District. Three Valleys worked with me and the senator's staff to host water workshops in the Senate district.

Legislative Background: My previous work for the legislature provided valuable experience and understanding of the legislative process. This experience along with my contacts in the legislature could be utilized by the board in navigating legislative issues.

Established Relationships with Elected Officials and Community Leaders: Working with Senator Huff for 12 years, I developed excellent working relationships with elected officials and community leaders throughout Los Angeles County.

Extensive Community Involvement: I have over 30 years of volunteerism in my city, starting when my children were in grade school and sports. My community involvement includes:

- *Appointed to the Diamond Bar Community Foundation (DBCFC) Board by the Diamond Bar City Council in 2002

- *Various leadership positions with DBCFC: Past President, current Treasurer, Gala Chair (16 years), Beerfest Founder and Chair (2 years), and Windmill Coordinator

- *Past President of Diamond Bar Republican Women's Club

- *Current Chair of the 55th Assembly District Central Committee

- *Board Member at Boys Republic, Advisory Board Member for Pomona Valley Hospital, Advisory Board Member for Pacific Crest Drum and Bugle Corps

- *Former Catechism teacher, Cub Scout leader, Rotary volunteer, and High School club advisor

Most importantly, I have great respect and admiration for Three Valleys MWD and I would be very honored to join your Directors and staff in continuing that reputation of excellence.

Thank you for your consideration. I look forward to meeting with you on Thursday.

Jody Roberto

Jody Roberto

[REDACTED] Diamond Bar, CA 91765 • [REDACTED]

Accomplished Government Affairs Professional

Public Affairs~ Staff Management ~ Communication

Top-performing, results-oriented Government Affairs Professional with twelve years of experience representing Bob Huff, State Assemblyman and Senator. History of building strong relationships and working with community leaders and public and private entities. Thrive in environments requiring leadership, multi-project management, and community development.

CORE COMPETENCIES

<ul style="list-style-type: none"> ❖ Team Management ❖ Presentation Skills ❖ Relationship Building ❖ Public Relations 	<ul style="list-style-type: none"> ❖ Community Development ❖ Special event planning ❖ Communication ❖ Foundation work
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PROFESSIONAL EXPERIENCE

Public Affairs Consultant	2017-current
Learn4Life	
Senator Bob Huff– California	2008-2016
District Director, Senior District Representative	
Assemblyman Bob Huff, Field Representative	2004-2008

Responsibilities include managing district office and staff of 8 employees. Represented and promoted Bob Huff at various events throughout his district.

- **Managed district operation for Senator**
- **Responsible for staff, office, constituent services, and community outreach**
- **Policy rep for Water, Education, Public Safety, Governance, and Transportation**
- **Staffed Senator in meetings and events**
- **Liaison between Senator and Cities, Universities, Water Agencies, School Districts, Chambers, Capitol Staff, Constituents, Community members, Government Relations reps**
- **Established excellent working relationships with local elected officials**
- **Created working teams for various projects**
- **Represented Senator in Los Angeles County and North Orange County cities in the 29th district**
- **Scheduled Senator and managed his calendar in the district**
- **Provided direction and support for office staff**
- **Provided legislative updates and presentations at City and Chamber meetings**
- **Presented certificates and resolutions at various meetings and events**
- **Managed the Ambassador program for Senator**
- **Planned special events**
- **Wrote and managed constituent letters**
- **Wrote articles and edited the Senator’s E-newsletter**

**Deane Homes Swim Club – Diamond Bar, CA
Manager**

1991-2005

*Responsible for oversight and management of Homeowner's Association and community pool in Diamond Bar.
Work included staffing, event planning and scheduling, safety training and swim team.*

- **Managed Homeowner's Association**
- **Hired, Trained, and Managed Summer staff**
- **Ran Swim Programs, wrote newsletter, planned events**

Volunteer Activities

- **Board Member, Boys Republic, Chino Hills** 2015-current
- **Advisory Board Member, Pomona Valley Hospital** 2015-current
- **Chair, 55th Assembly District Central Committee** 2012-current
- **Diamond Bar Community Foundation** 2002-current
- **Past President, Current Treasurer**
Gala Chair - responsible for organizing and planning signature fundraising event for Foundation - 16 years
Oversee and edit 57-year-old community publication mailed to 20,000 homes in Diamond Bar
- **Campaign work - managed, assisted, fundraised, and planned events for several campaigns over past 19 years for Community College, Water board, City Council, Assembly, and Senate**

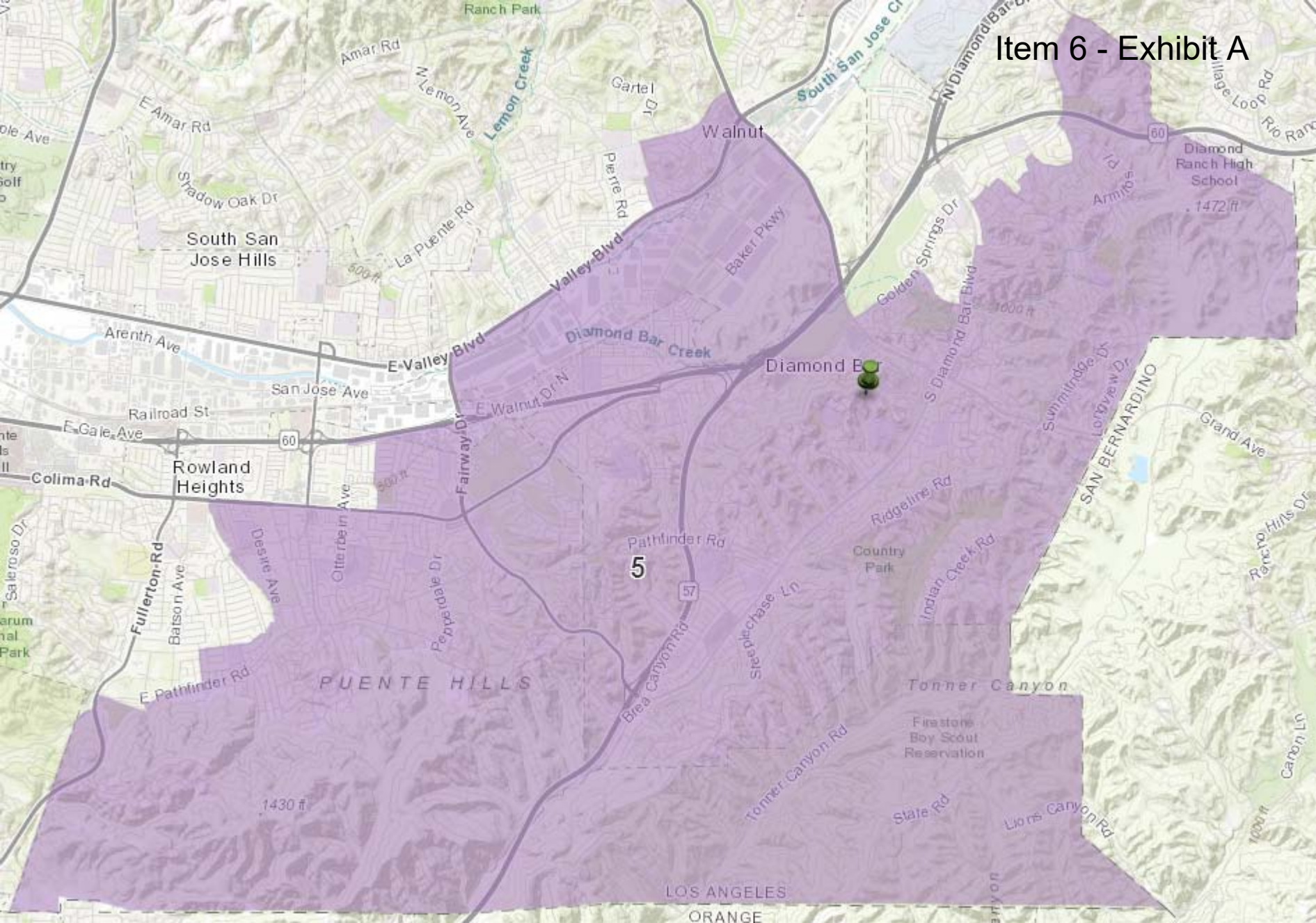
Awards

- **2010 City of Diamond Bar Community Volunteer Award**
- **1997 Pomona Unified School District Community Service Award**

Education

B.S., Business Administration -Emphasis Hotel, Restaurant Management • California State Polytechnic University – Pomona, CA

Item 6 - Exhibit A





JAN 02 2020

THREE VALLEYS MWD

Please note: All data supplied on this application is a matter of public record and will be disclosed upon request.

THREE VALLEYS MUNICIPAL WATER DISTRICT

"Three Valleys Municipal Water District's mission is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner"

Application for Appointment to the Board of Directors

Members of the Board of Directors must be residents in the Division of Three Valleys MWD they wish to represent, and registered voters in Los Angeles County. For consideration, please complete the below information. All applications will be verified with the Los Angeles County Registrar Recorder.

Name	Jennifer Fu
Physical Address	[REDACTED]
City/State/Zip	Diamond Bar, CA 91765
Email	[REDACTED]
Phone No.	[REDACTED]
Registered Voter	Yes <input checked="" type="radio"/> No <input type="radio"/>

By my signature below, I certify the above information is true and accurate to the best of my knowledge.

Signature

12/30/2019
Date

Important information about the Board of Directors of Three Valleys Municipal Water District:

- ✓ The Board of Directors meets on the first and third Wednesday of each month at 8:00 am, and schedules special meetings as needed.
- ✓ All Board Members are required by law to complete a Form 700 Statement of Economic Interests disclosing certain assets and financial interests.
- ✓ All Board Members are required by law to participate in training regarding their role and obligations. This training may include: governance, ethics and preventing workplace harassment.
- ✓ This application is valid for currently vacant positions and will be maintained pursuant to the District's Records Retention and Destruction Policy.
- ✓ Applications may be submitted in person during regular business hours, 8:00 a.m. – 5:00 p.m. Monday through Thursday, or by regular mail to the attention of the Executive Assistant at 1021 E. Miramar Avenue, Claremont, CA 91711 or by email to naguirre@tvmwd.com. Applications must be received by 5:00 p.m. on Monday, January 6, 2020.

For Official Use Only	Yes	No	Received and Acknowledged By/Date
NOMINEE'S ADDRESS IS INSIDE DISTRICT BOUNDARIES	✓		na 1/2/20
NOMINEE MEETS AGE REQUIREMENT	✓		na 1/2/20
NOMINEE IS A REGISTERED VOTER	✓		na 1/2/20

December 30, 2019

Three Valleys Municipal Water District
1021 E. Miramar Avenue
Claremont, CA 91711

To Whom It May Concern,

Enclosed please find my application for the vacancy in your Division 5 electoral area.

As a resident of Diamond Bar and rate payer, I am deeply interested in the work of Three Valley Municipal Water District, and the ways in which you serve your 13 retail member agencies and over 500,000 residents.

Although recent rainfalls and snowpack accumulations have allowed above average water reserve levels, I believe lots of work still needs to be done in the area of conservation both during drought and non-drought years. I look forward to the challenge and opportunity as a Director of the Three Valley Municipal Water District.

Professionally, I am the founder and managing partner of my own law practice. With almost two decades of experience, I believe I will bring helpful legal expertise to the District as we navigate through the many layers of federal, state, and local regulations. In addition, I am also the founder of a 501(C)(3) nonprofit which aims to empower minority women in business through networking, education, and peer support.

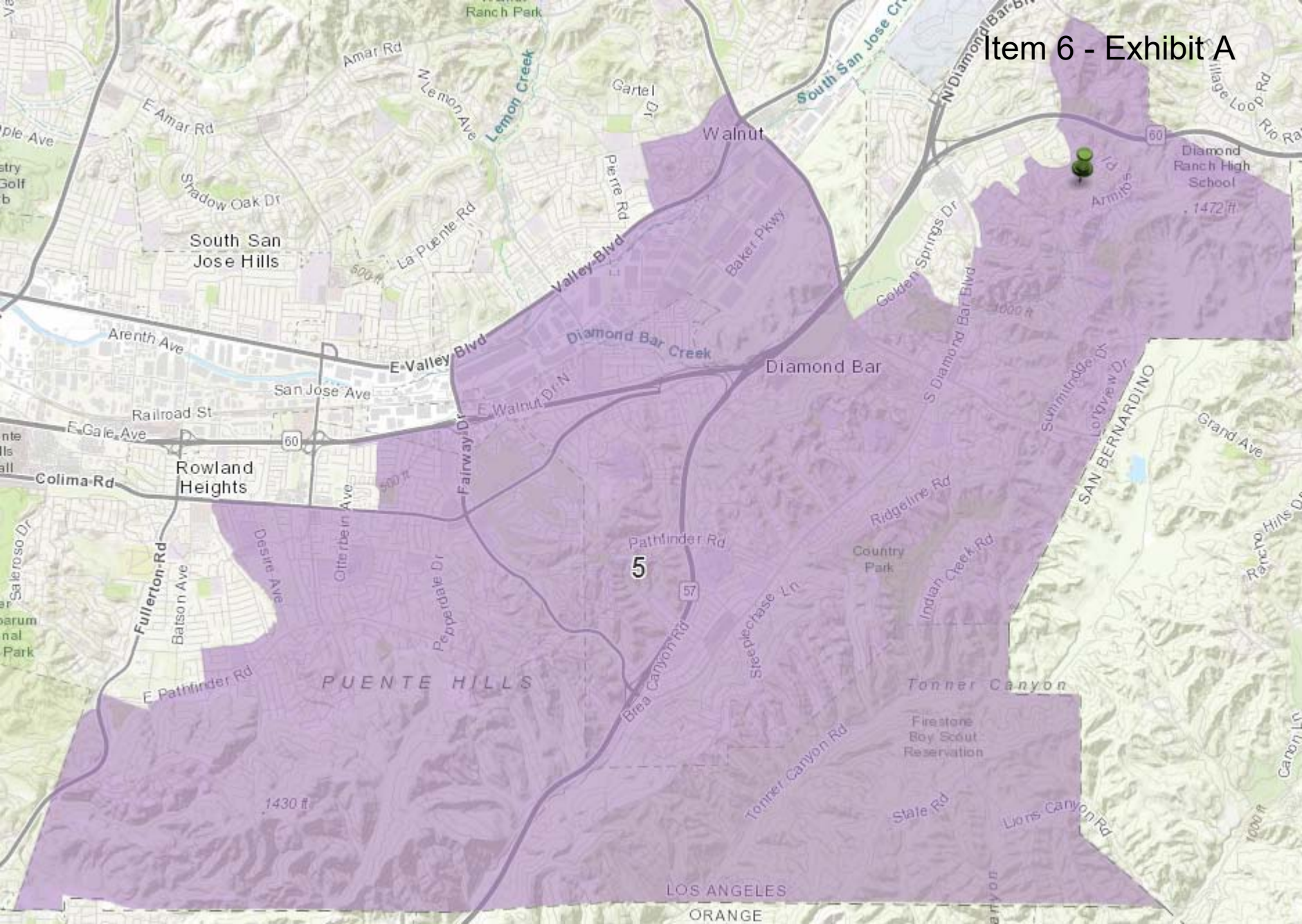
In my spare time I attend many professional and community events in and around Diamond Bar along with my husband, Andrew Chou, who is an elected Councilmember in the City of Diamond Bar.

In closing, I look forward to serving my community by working with the current Directors. I am confident that by working together in a fiscal prudent way, we will be able to fulfill the next set of strategic priorities for Three Valleys Municipal Water District, as well as its capital improvement projects.



Jennifer C. Fu, ESQ

Item 6 - Exhibit A





RECEIVED

JAN 02 2020

Please note: All data supplied on this application is a matter of public record and will be disclosed upon request. THREE VALLEYS MWD

THREE VALLEYS MUNICIPAL WATER DISTRICT

"Three Valleys Municipal Water District's mission is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner"

Application for Appointment to the Board of Directors

Members of the Board of Directors must be residents in the Division of Three Valleys MWD they wish to represent, and registered voters in Los Angeles County. For consideration, please complete the below information. All applications will be verified with the Los Angeles County Registrar Recorder.

Name	Theodore (Ted) L. Ebenkamp
Physical Address	[REDACTED]
City/State/Zip	Rowland Heights, CA 91748
Email	[REDACTED]
Phone No.	[REDACTED]
Registered Voter	Yes <input checked="" type="radio"/> No <input type="radio"/>

By my signature below, I certify the above information is true and accurate to the best of my knowledge.

Theodore L. Ebenkamp
Signature

01/02/2020
Date

Important information about the Board of Directors of Three Valleys Municipal Water District:

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NOMINEE MEETS AGE REQUIREMENT	✓		na 1/2/20
NOMINEE IS A REGISTERED VOTER	✓		na 1/2/20

Professional Qualifications for Theodore (Ted) Ebenkamp

EDUCATION:

Compton Community College – Associated Arts Degree

University of Southern California - Master of Science & Doctor of Pharmacy Degrees

Pepperdine University – Attended Master of Business Administration Program

PROFESSIONAL EXPERIENCE

1962-1969: Mabry drug Store Inc. – Intern Pharmacist/Pharmacist/Owner-Operator

1969-1996: Los Angeles County–University of Southern California Medical Center

Pharmacist/Nuclear Pharmacist/Senior Pharmacist/Director of Clinical

Pharmacy Services/Assistant Clinical Professor of Pharmacy

2007-2020 Elected Board Member - Walnut Valley Water District (Division IV)

(Alternate Representative TVMWD)

2008-2020: Commissioner Puente Basin Water Agency

2016 Commissioner of the Los Angeles County Water Appeals Board

2018-2020: Commissioner Spadra Basin GSA

2018-2020: Commissioner Los Angeles County Consolidated Oversight Board

Fourth Supervisorial District - (Special District Representative)

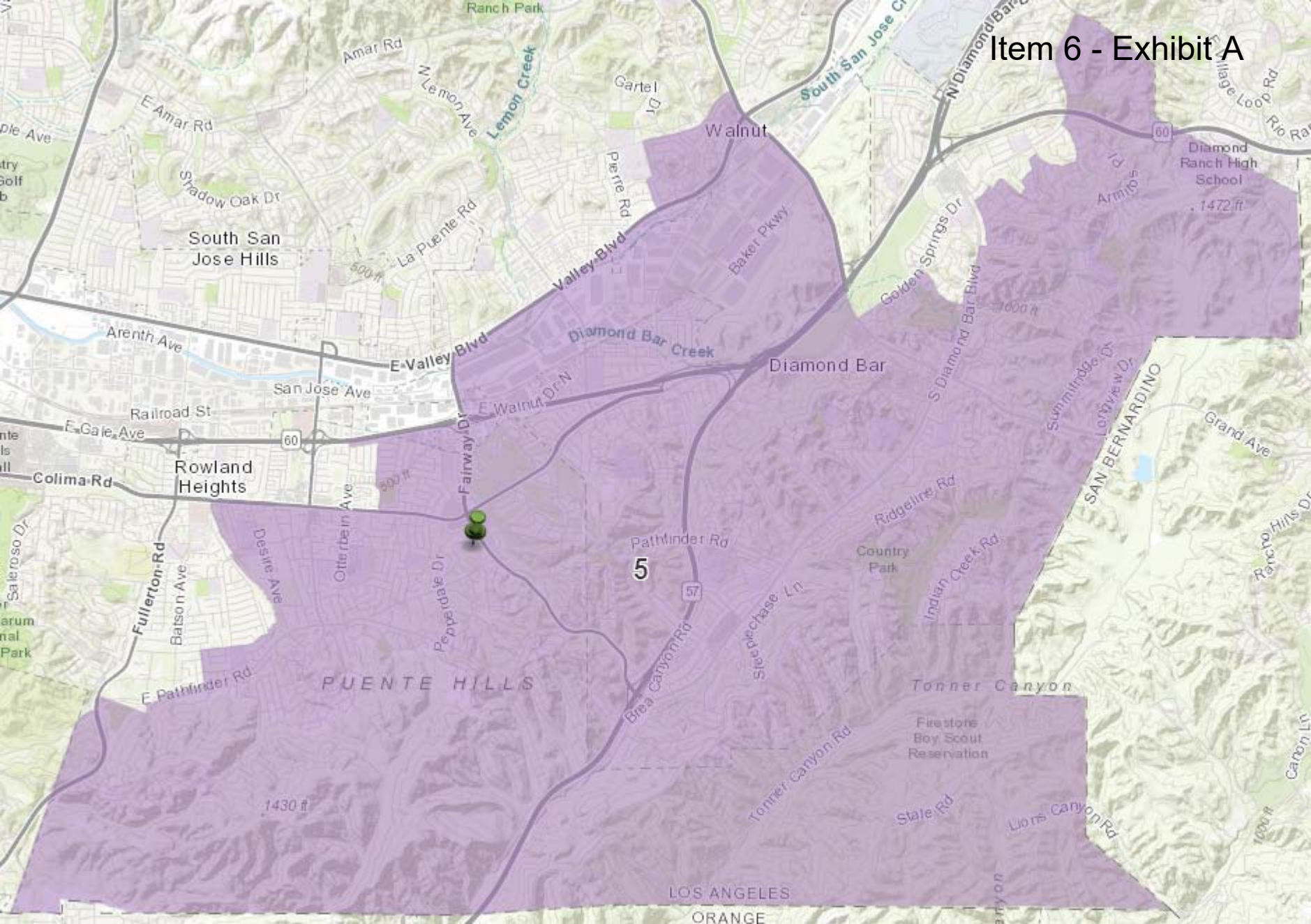
COMMUNITY SERVICE

2001-2020: Board Member - Rowland Heights Community Coordinating Council

2012-2015: Board Member – Youth Science Center of Hacienda Heights

2016-2020: Board member of the Whittier Hospital Medical Center

Item 6 - Exhibit A





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pagination purposes

Conduct Vote to Determine
New Division 5 Director